

**MINUTES OF THE BOARD OF DIRECTORS MEETING
OF WAUKESHA COUNTY BAR ASSOCIATION
FOR APRIL 24, 2003**

MEMBERS PRESENT:

Kathryn Gutenkunst, Marjorie Wendt, Danni Caldwell, Paul Bonneson, Eric Love, Mike Hausman and John Macy.

MINUTES OF LAST MEETING:

The minutes of the meeting for March 27, 2003, and January 23, 2003 were approved.

TREASURER'S REPORT:

The Treasurer's Report was approved. The checking account had a balance of \$3,739.79. Membership monies collected totaled \$27,010.00. The six-month certificate of deposit has a current balance of \$11,838.78 with a maturity date of September 9, 2003. The money market/checking account has a balance of \$21,892.43.

MEMBERSHIP REPORT:

The WCBA has a current membership of 442 dues-paid members, including judicial, retired and inactive members.

COMMITTEE REPORTS

BOARD OF GOVERNOR'S REPORT:

John Macy reported about the activities taken by the Board of Governors. Attached to these minutes is an outline of the actions taken by the Board of Governors on March 21, 2003.

BENCH BAR COMMITTEE:

Kathy Gutenkunst reported that the last meeting had been canceled. There are still two vacancies open on the committee that need to be filled. Appointments will be made.

CHARITABLE GIVING POLICY REVIEW COMMITTEE:

A report was made by Judge Mac Davis indicating there is a need to have the president appoint members to this committee. There is no set number of members that are to be placed on the Charitable Giving Committee. Judge Davis suggested that the committee remain small in number to be more effective.

NEW BUSINESS:

- A. A motion was made by Judge Davis to request that a periodic audit be made of the Waukesha County Bar Association accounting records. This motion was seconded and approved. It was suggested that President Brian Carroll contact Gaylene Stingl to undertake such a periodic audit at this time.

B. 2003 County Youth Government Day. A report was submitted by Paul Bonneson suggesting that we donate \$250.00 for food and other items for this activity. The motion was seconded and approved. Paul also commented that he thinks it would be wise for us to gather up the names of all of the organizations that the WCBA might want to co-sponsor to get a more visible profile in the community. Discussion followed on how we could gather up the names of previous events that we have sponsored in order to historically understand our position with these activities and to possibly become more active in the future.

C. Executive/Nominating Committee. A report was submitted by Paul Bonneson indicating that the nominating committee met and is submitting the following slate of officers:

President:	Paul Bonneson
President-Elect:	C. Michael Hausman
Secretary-Treasurer:	Eric Love

A motion was made and seconded to approve the nominations. The motion was approved. A nomination was made to appoint Dan Habeck to the Board of Directors and to renew the year terms of Marjorie Wendt and Danni Caldwell. The motion was made and seconded. The motion carried.

D. The 2003-2204 budget was submitted for review and approval. Discussion followed. Discussions as to a review of the current scholarship program be looked into to see if we are going to revise the scholarships both as to recipients and amounts given. It was further agreed that the heading "Contributions" should be modified to read "Contributions/Scholarships" having a budgeted amount of \$4,750.00. A motion was made and seconded to approve the proposed budget. The motion carried.

E. Strategic Planning Report: A report was made by Eric Love suggesting that we strongly look into being involved in the preparation or updating of the Strategic Planning Report that is presently on the State Bar website. Eric suggested that we schedule a special meeting of the Board of Directors to be held in July or August. Marjorie Wendt volunteered to have the meeting at her home. The purpose of the meeting would be to discuss in detail the possibilities of revising this Strategic Planning Report for the Waukesha Bar Association to make efforts toward setting short- and long-term goals. Invitations for the meeting will be sent out by the President.

F. A motion was made and seconded to increase the salary of the administrative assistant from \$2,750.00 to \$3,000.00. This motion was seconded and approved. The budget, as amended was approved.

OLD BUSINESS:

- A. Website. A report was submitted by Danni Caldwell indicating the website is up and running and very functional.
- B. Scriptus: A report was submitted by Danni Caldwell stating that the Scriptus would be a few days late in its mailing due to the late submission of articles.
- C. Judicial Survey: No report.

EVENTS:

- A. Judicial Candidates Forum: A report was submitted by Judge Mac Davis indicating the reception of the forum and the suggestion that this be done on all future elections. Discussion followed.
- B. Annual Meeting and Luncheon-May 6, 2003. Mike Hausman reported that all arrangements have been set up together with the cooperation of President Carroll. Speakers have been contacted and reminded to appear.
- C. Judge Patrick Snyder Lifetime Achievement Award and Retirement Party: A report was made by Kathy Gutenkunst indicating that there is a huge response to the party and the achievement award concerning Judge Patrick Snyder. It will be an overwhelming success.

Adjournment: Moved and seconded. The next meeting is at noon on May 6, 2003 at the Country Inn.

Respectfully submitted,

C. Michael Hausman
Secretary/Treasurer